


PERSONAL INFORMATION



Kethevan Lataria

 198, Aghmashenebeli, Zugdidi, 2100, Georgia, 2100 Zugdidi (Georgia)

 595097209  222383

 Kethevanlataria2008@yahoo.com

Sex Female | Date of birth 21/06/1973 | Nationality Georgian

POSITION

Associate Professor , Head of Public Relations Office, Faculty of Business and Law Shota Meskhia Zugdidi State Teaching University

WORK EXPERIENCE

2012–Present

Associate Professor

Shota Mekhia State Teaching University of Zugdidi, Zugdidi (Georgia)
Faculty of Social Sciences and Health

2013–Present

Head of Public Relations Office

Shota Meskhia State Teaching University of Zugdidi, Zugdidi (Georgia)
Planning and organizing activities in order to enhance the quality of University's popularity in society
Communication with Public Sector and media.
Informing Society about university activities

2016–Present

A member of the internal support group for the introduction of vocational (modular) programs.

Shota Meskhia State Teaching University of Zugdidi, Zugdidi (Georgia)
Ensure Capacity Building of people responsible for implementing modules

2016–Present

Teacher of vocational Education

Shota Meskhia State Teaching University of Zugdidi, Zugdidi (Georgia)

2010–2012

Research Director and financial manager of the project: „elaboration of use of geothermal waters - natural resources of Samegrelo region for reduction of greenhouse gases releasing and for the development of private business
Shota Meskhia State Teaching Universty of Zugdidi, Zugdidi (Georgia)

2012

Trainer

Ministry of Education and Science of Georgia, Tbilisi (Georgia)

Training of Professional Retraining and Professional Orientation Responsibilities: Conducting training in : Planning and management of small business"

03/2010–11/2011

Manager of the Project: „Scientific Lectures for Public Schools"

Georgian National Science Foundation, Tbilisi (Georgia)
Conducting Scientific lectures in 12 cities of Georgia. Tbilisi

- 2008–2009 **Head of the President's Scientific Grant for Young Scientists**
Tbilisi (Georgia)
Name of the project: activate coal production from secondary raw materials accumulated at the hazelnut processing plants of Samegrelo region for development of private and small business -
- 2006 **Expert of Environment Protection**
"Civil Society Development Center Counterpart", Zugdidi (Georgia)
Evaluation of impacts on environment during implementation of community projects, in particular, rehabilitation activities of rural socio-economic infrastructure, elaboration of recommendations
- 2004–2005 **Facilitator**
USDA-Georgia United States Department of Agriculture Georgia, Kutaisi (Georgia)
- 2003–2004 **Program facilitator**
CHCA Charity Humanitarian Center „Abkhazeti” West GCMI, Zugdidi (Georgia)
Organizing training courses for community organizations in Samegrelo region
- 2001–2002 **Reporter of the program: „Environment and person”**
Radio „ Eurasia”, Zugdidi (Georgia)
- 2000–2011 **Main specialist/- Coordinator of Public Relations**
Ministry of civil protection and natural resources/Samegrelo and Zemo Svaneti Regional Division, Zugdidi (Georgia)
Control of Natural Resource Management in Samegrelo Zemo Svaneti Region
- 1996–1999 **Main Specialist**
"Research of Hotspots on River Rion", Kutaisi (Georgia)
- 1995–2000 **Main Specialist**
Environment Pollution Laboratory of Samegrelo, Zugdidi (Georgia)
Take water and atmospheric air samples
conduct analyzes
- 1994–2004 **Invited Professor**
Zugdidi Branch of Ivane Javakhishvili Tbilisi State University, Zugdidi (Georgia)
- 1994–2004 **Invited Professor**
N.I. Muskhelishvili Kutaisi state technical university, Kutaisi (Georgia)

EDUCATION AND TRAINING

- 1996–1999 **Environment protection and rational use of natural resources Doctor of Geographical sciences.**
Post graduate course of Iv. Javakhishvili Tbilisi State University, Tbilisi (Georgia)
- 1991–1996 **Engineer Ecologist-Technologist Diploma**
Muskhelishvili Kutaisi state technical university

- 2017 Training on action research in the frames of the Project “School Youth Networks of Collaboration for Sustainable Solutions (SYNCS)
Civil Development Institute, Zugdidi (Georgia)
- 2017 Training on Disaster Risk Reduction within the framework of We are Ready! -Disability Inclusive DRR Education for Culture of Safety project
ASB Georgia, Zugdidi (Georgia)
- 2016 Education fro Democratic Citizenship and Human Rights Education
Council of Europe Office in Georgia, Tbilisi (Georgia)
- 2015 Promoting Internationalization of HEIs in Eastern Neighboring Countries through Cultural and Structural Adaptation
PICASA, Yerevan (Armenia)
- 2013 Training Course in Accounting/IAS by ORIS
UNDP, Zugdidi (Georgia)
- 2012 Trainer in Professional Orientation
Ministry of education and Science of Georgia
- 2011 Forest Management Courses
Academy of MIA, Tbilisi (Georgia)
- 2007 Pesticide Safety and Environmental Protection Training
USAID; AGVANTAGE., Tbilisi (Georgia)
- 2004 UNECE Convention on Access to Information, Public Participation in Decision Making and Access to Justice in Environmental Matters (the Aarhus Convention)
Royal Haskoning. European Union. The Regional Environmental Center., Kobuleti (Georgia)
- 2004 West GCMI Capacity Enhancement and Empowerment Initiative; Assessment Phase for CBOs; Analyses Phase for CBOs; Identifying Strategies for CBOs; Business Planning for CBOs; Organizational Management for CBOs; Sustainability for CBOs
CHCA-Charity Humanitarian Center „Abkhazeti”
- 2003 Community Leader NGO Training of Trainers.
USAID; WORLD LEARNING, Chakvi (Georgia)
- 2003 Strategic Planning Training Course

- CHCA, West GCMI
- 2003 **Organizational Development**
CHCA, West GCMI
- 2003 **Training in Problem Solving and Decision Making**
West GSMI
- 2003 **Seminar: Financial and Group Work**
West GSMI
- 2002 **Leadership and Team Building Training Course**
CHCA, West GCMI
- 2002 **Courses in Advocacy**
„Horizonti”, Mercy Corps, CARE, MSI

PERSONAL SKILLS

Mother tongue(s) Georgian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	B1
Russian	B1	B1	B1	B1	

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

Skills to conduct discussion, preparation of written materials, preparation and performance of presentation, team work, conviction, conflict management and mediation, protection of etiquette and norms of business relationships, self-motivation and initiatives.

Organisational / managerial skills

Skills of working in a working groups (working in the strategic planning team of the university, working in the internal support group for the introduction of professional (modular) programs, working in the renewed authorization group, working at the Board of Faculty of Business and Law)

Job-related skills

Trainer skills (conducted trainings - small business planning and management).
PR-campaign planning and implementation, organizing conferences; (University)
Environmental Quality Control Skills (I was an environmental expert, I have 16 years experience in monitoring the environment)
Research skills (academic activities at university)

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Basic user	Basic user		

Digital skills - Self-assessment grid

Driving licence B

ADDITIONAL INFORMATION

Projects Summer School on topic: Constitutional State and main Rights -2017

„Scientific Lectures for Public Schools" 2010-2011

„Elaboration of use of geothermal waters - natural resources of Samegrelo region for reduction of greenhouse gases releasing and for the development of private business" 2010-2011

Activate coal production from secondary raw materials accumulated at the hazel-nut processing plants of Samegrelo region for development of private and small business -2008-2009

Conferences International Scientific Conference dedicated to the 10th anniversary of the University :Economics, Business and Tourism- Development and Innovations. Shota Meskhia Zugdidi State Teaching University. 2017

"World and Gender" International Scientific Conference. Gender Equality Research Center. Ternary University of Georgia. 2017

Herzen State Pedagogical University of Russia. Faculty of Geography. Scientific-Educational Centre „Ecology and Environmental Management". Saint Petersburg. 2015

International Scientific Conference "Modern Problems of Geography and Anthropology" dedicated to the 140th anniversary of the academician Alexander Javakhishvili. Ivane Javakhishvili Tbilisi State University. Vakhushti Bagrationi Institute of Geography. October 22-25, 2015

2-nd INTERNATIONAL SCIENTIFIC CONFERENCE. "ENERGY: REGIONAL PROBLEMS and DEVELOPMENT OPPORTUNITIES". , Kutaisi. 2013

International Scientific Practical Conference on the Internet Thermal water heating for the use of research capabilities, Kutaisi. 2011

Geo thermal Resources of Georgia: Problems and Perspectives. 10 th international Multidisciplinary Scientific Geo conference SGEM 2010 20-26, Jun 2010 , Bulgaria.

Black Sea Coast-the Resort Shekvetili The air in the free iodine content of the research 6th International conference „Air 2010". Air space quality. St. Petersburg 2010.

Correlation Dependence Between air pollution and population morbidity in the Samegrelo region . 5th International conference „Air 2007". Air space quality. St. Petersburg 2007.

Honours and awards Presidential Scholarship Award for Young Scientists in 2008